



THE McCLURE PLACE
FOUNDATION

Annual Report

For the Year Ending December 31, 2019

Meeting Held on August 16, 2020

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MCCLURE PLACE FOUNDATION INC.



THE McCLURE PLACE
FOUNDATION

Vision

To enrich the lives of seniors in McClure Place and Amy McClure House through fundraising and advocacy initiatives delivered by a non-profit, charitable organization

**BOARD OF DIRECTORS
MAY 2019– MAY 2020**

BURTON, RICK

CHAIR OF BOARD

BIRAM, NORM

GOVERNANCE COMMITTEE

BUGG, JIM

FINANCE & AUDIT COMMITTEE

DUNN, KAYLEA

CO-CHAIR, STRATEGIC GOVERNANCE COMMITTEE

SAWORSKI, ELMER

RESOURCE DEVELOPMENT COMMITTEE

KELLS, JIM

BILORKRELI, BRYAN

DELAINY, MICHEAL

AGENDA

McCLURE PLACE FOUNDATION INC.

AUGUST 16, 2020

TO FOLLOW 1:00 PM MEETING OF McCLURE PLACE ASSOCIATION INC.

1. CALL TO ORDER
2. DECLARATION OF QUORUM
3. ADOPTION OF AGENDA
4. APPROVED FOR MINUTES OF AGM, MAY 5, 2019
5. REPORT OF CHAIR OF THE BOARD
6. FINANCIAL STATEMENT
7. RESOLUTIONS (NONE TO REPORT)
8. APPOINTMENT OF DIRECTORS
9. APPOINTMENT OF AUDITOR
10. OTHER BUSINESS
11. ADJOURNMENT

McClure Place Foundation Inc.

Minutes

of the 28th Annual General Meeting held at

McClure United Church, Saskatoon, Saskatchewan

2:05 p.m., **May 5, 2019**

1. The President of McClure Place Foundation, Inc., Rick Burton, called the 28th Annual General Meeting to order and thanked everyone for coming.
2. It was established the necessary quorum was in place and therefore the meeting was legally constituted. Fifty-one people signed in at the meeting including eight directors, two Trustees and two staff members.
3. **Adoption of Agenda**
MOTION by Alton Anderson, seconded by Jim Kells, that the agenda be accepted Carried
4. **Minutes of the May 6, 2018 AGM**
MOTION by Darlene Goodwillie, seconded by Lily Krause that the minutes of the Annual General Meeting held May 6, 2018 be accepted as presented. Carried
5. **Report of Chair of Board**
Chair Burton presented his report (page 7). He especially acknowledged Les Ferguson for organizing the Big Shred held yesterday. Approximately \$11,000 was raised in three hours! Rick broke it down to \$3,600/hour; \$1 second. There were 2.6 cars put through each minute. A great job.
6. **Financial Statement**
 - Rob Zuk read the auditor's **Opinion** directly from the report.
 - Judy Riou addressed the Audited Financial Statements
 - pleased to report clean audit from MNP, the external auditors.
 - assets stand at \$105,264
 - liabilities are \$9,328
 - net assets equal \$95,936
 - Statement of Revenue over Expenses shows Revenues of \$92,908 and Expenses of \$44,433 for an Excess of revenue over expenses of \$48,476
 - Judy explained Professional Fees relate to audit fees
 - the board is exploring if it is possible to have a review instead of an audit. That could eliminate the \$4,000+ audit fee.

- Note 3 of the auditor's report refers to a \$32,000 bequest and \$10,000 from the will of a former resident

MOTION by Darlene Goodwillie, seconded by Alf Bisschop that the Audited Financial Statement be accepted. Carried

7. **Resolutions** (None to Report)

REPORT FROM CHAIR OF THE BOARD

2020 AGM

Under the structure for McClure Place Foundation and McClure Place Association, the Foundation operates under the auspices of the Resource Development Committee of the McClure Place Association Board. Paying off the mortgage for Amy McClure House had been the primary focus of the Foundation. With that mortgage now paid off the committee has spent some time this year determining the future direction of the Foundation, in terms of fundraising activities and the focus of Foundation spending. A recurring theme has been how to help make living in Amy's affordable to more people.

The major fundraising activity for the Foundation in 2019 was The Big Shred. A big thank you to Les Ferguson and all those who continue to make this a successful event.

Thanks to current board members Kaylea Dunn and Elmer Saworski whose tenure as board members is ending. Their presence on the board will be missed,
Respectfully Submitted on behalf of the Board by Rick Burton, Chair,
Board members: Bryan Bilokreli, Norm Biram, Jim Bugg, Rick Burton (Chair),
Mike Delaney, Kaylea Dunn, Jim Kells, and Elmer Saworski ,

REPORT FROM THE NOMINATING COMMITTEE McCLURE FOUNDATION AGM

The committee consisted of the following:

Chair – Rick Burton, representing McClure Place Foundation
Darlene Goodwillie, representing McClure Place Residents
Ruth Mireau, representing McClure United Church

The Board of Directors consists of 12 members, one of which is appointed by McClure United Church. This year Kaylea Dunn and Elmer Saworski are leaving the board. We express our sincere thanks to them for their contribution over the last several years.

During the year Jim Kells and Mike Delainey were appointed to the board and have been nominated for the upcoming term. New nominees for the board are Cara Martens, Lori Chartier, and Carol Dean.

At this point we do not have an appointment by the Church.

With these nominations and an appointment by the church, we will have two board positions open.

MOTION

That the following be nominated to the board of McClure Place Foundation:
Jim Kells and Mike Delainey be nominated for two-year terms.
Cara Martens, Lori Chartier and Carol Dean for three-year terms.

McClure Place Foundation Inc.
Financial Statements
December 31, 2019

McClure Place Foundation Inc.
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Management's Responsibility

To the Members of McClure Place Foundation Inc.:


Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Foundation's external auditors.

MNP LLP is appointed by the Members to audit the financial statements and report directly to the Members; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

May 20, 2020



Executive Director



Finance Manager



Independent Auditor's Report

To the Members of McClure Place Foundation Inc.:

Qualified Opinion

We have audited the financial statements of McClure Place Foundation Inc. (the "Foundation"), which comprise the statement of financial position as at December 31, 2019, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as at December 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the Foundation derives revenue from the general public in the form of donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Foundation. Therefore, we were not able to determine whether any adjustments might be necessary to donations and fundraising revenue, excess of revenue over expenses, and cash flows from operations for the years ended December 31, 2019 and 2018, current assets as at December 31, 2019 and 2018 and net assets as at January 1 and December 31 for both the 2019 and 2018 years. Our opinion on the financial statements for the year ended December 31, 2018 was modified because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Independent Auditor's Report *(continued)*

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Saskatoon, Saskatchewan

May 20, 2020

MNP LLP


Chartered Professional Accountants

McClure Place Foundation Inc.
Statement of Financial Position

As at December 31, 2019

	2019	2018
Assets		
Current		
Cash	108,867	103,265
Accounts receivable (Note 4)	1,776	1,999
	110,643	105,264
Net cash surrender value of life insurance policy (Note 3)	1,232	-
	111,875	105,264
Liabilities		
Current		
Accounts payable and accruals	4,930	2,327
Due to McClure Place Association Inc. (Note 4)	-	7,001
	4,930	9,328
Subsequent event (Note 7)		
Net Assets		
Unrestricted	106,945	95,936
	111,875	105,264

Approved on behalf of the Board of Directors


 Director


 Director

The accompanying notes are an integral part of these financial statements

McClure Place Foundation Inc.
Statement of Operations

For the year ended December 31, 2019

	2019	2018
Revenue		
Donations <i>(Note 3), (Note 4)</i>	32,527	67,967
Interest	338	241
Fundraising activities	-	24,700
Total revenue	32,865	92,908
Expenses		
Donations to McClure Place Association Inc. <i>(Note 4)</i>	8,625	23,543
Administration <i>(Note 4)</i>	6,000	6,116
Professional fees	4,790	4,663
Life insurance premiums <i>(Note 3)</i>	1,182	-
Bank charges and fees	751	743
Fundraising	454	9,219
Public relations and marketing	54	149
Total expenses	21,856	44,433
Excess of revenue over expenses	11,009	48,475

The accompanying notes are an integral part of these financial statements

McClure Place Foundation Inc.
Statement of Changes in Net Assets
For the year ended December 31, 2019

	2019	2018
Net assets, beginning of year	95,936	47,461
Excess of revenue over expenses	11,009	48,475
Net assets, end of year	106,945	95,936

The accompanying notes are an integral part of these financial statements

McClure Place Foundation Inc.
Statement of Cash Flows
For the year ended December 31, 2019

	2019	2018
Cash provided by (used for) the following activities		
Operating		
Excess of revenue over expenses	11,009	48,475
Non-cash increase in cash surrender value of life insurance policy	(1,232)	-
	9,777	48,475
Changes in working capital accounts		
Accounts receivable	223	(915)
Accounts payable and accruals	2,603	(2,224)
	12,603	45,336
Financing		
Repayment to McClure Place Association Inc.	(7,001)	(52,914)
Increase (decrease) in cash resources	5,602	(7,578)
Cash resources, beginning of year	103,265	110,843
Cash resources, end of year	108,867	103,265

The accompanying notes are an integral part of these financial statements

1. Incorporation and nature of the organization

McClure Place Foundation Inc. (the "Foundation") was incorporated under The Non-Profit Corporations Act in the province of Saskatchewan on August 2, 1988. The Foundation's principal activity is fundraising for McClure Place Association Inc., which provides housing and support services to its residents.

2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

Financial instruments

The Foundation recognizes its financial instruments when the Foundation becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value, including financial assets and liabilities originated and issued in a related party transaction with management. Financial assets and liabilities originated and issued in all other related party transactions are initially measured at their carrying or exchange amount in accordance with Section 3840 *Related Party Transactions* (refer to Note 3).

At initial recognition, the Foundation may irrevocably elect to subsequently measure any financial instrument at fair value. The Foundation has not made such an election during the year.

All financial assets and liabilities are subsequently measured at cost or amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

Financial asset impairment

The Foundation assesses impairment of all of its financial assets measured at cost or amortized cost. The Foundation groups assets for impairment testing when there are numerous assets affected by the same factors. Management considers whether the issuer is having significant financial difficulty; whether there has been a breach in contract, such as a default or delinquency in interest or principal payments in determining whether objective evidence of impairment exists. When there is an indication of impairment, the Foundation determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year. If so, the Foundation reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets; and the amount expected to be realized by exercising any rights to collateral held against those assets. Any impairment, which is not considered temporary, is included in current year excess of revenue over expenses.

The Foundation reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in the excess of revenue over expenses in the year the reversal occurs.

Revenue recognition

The Foundation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

2. Significant accounting policies (Continued from previous page)

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenue over expenses in the periods in which they become known.

Contributed materials and services

Contributions of materials and services are recognized both as contributions and expenses in the statement of operations when a fair value can be reasonably estimated and when the materials and services are used in the normal course of the Foundation's operations and would otherwise have been purchased.

3. Life insurance policy

The Foundation is the owner of a life insurance policy with an insured value of \$50,000. Life insurance premiums paid by a donor on the policy owned by the Foundation are shown as both a donation and an expense on the Statement of Operations. The cash surrender value of the policy at December 31, 2019 is \$1,232.

4. Related party transactions

Included in administration and donations expenses are amounts paid to McClure Place Association Inc. (the "Association") of \$6,000 (2018 - \$6,000) and \$8,625 (2018 - \$23,543), respectively. The expenses are in the normal course of operations and were recorded at their exchange amount, which is the amount of consideration established and agreed to by the related parties. Included in donation revenue is amounts received from the Association of \$1,000 (2018 - \$1,000). The revenues are in the normal course of operations and were recorded at their exchange amount, which is the amount of consideration established and agreed to by the related parties.

The amount due to the Association of \$nil (2018 - \$7,001) is unsecured, bears no interest and has no fixed terms of repayment. Included in accounts receivable is an amount owed from the Association of \$1,000 (2018 - \$1,000). The Association controls the Foundation through common membership on the Board of Directors.

5. Financial instruments

The Foundation, as part of its operations, carries a number of financial instruments. It is management's opinion that the Foundation is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

Liquidity risk

Liquidity risk is the risk that the Foundation will encounter difficulty in meeting obligations associated with financial liabilities. The Foundation's exposure to liquidity risk is dependent on the receipt of donations from its operating and fundraising activities to meet commitments and sustain operations.

6. Income taxes

The Foundation is registered as a charitable organization under the *Income Tax Act* (the "Act") and as such is exempt from income taxes and is able to issue donation receipts for income tax purposes. In order to maintain its status as a registered charity under the Act, the Foundation must meet certain requirements within the Act. In the opinion of management, these requirements have been met.

7. Subsequent event

Subsequent to year-end, there was a global outbreak of COVID-19 (coronavirus), which has had a significant impact on businesses through the restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders. At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on McClure Place Foundation Inc. as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus.